



MICHAEL OPIANA

✉ nievamichael00@gmail.com

☎ 0946-390-1212

📍 Barangay Cobangbang,
Daet, Camarines Norte

EDUCATION

BS in Information Technology
Camarines Norte State College

2020-2024

Secondary School

Senior High School
Microsystems College Foundation, Inc.

2018-2020

Junior High School
Porfirio R. Ponayo High School

2014-2018

Primary School
Calasgasan Elementary School

2008-2014

SKILLS

Professional

Adobe Photoshop

HTML/CSS

PHP

JavaScript

Visual Basic

Canva

Microsoft Office

G-Suite

Personal

Communication

Time Management

Teamwork

Creativity

Attention to details

Desire to learn

Meeting deadlines

LANGUAGE

English

Tagalog

About Me

Freelance graphic artist and IT graduate with expertise in Photoshop, Adobe After Effects, and programming. Skilled in creating visually compelling designs and providing data management solutions for startups and established businesses. Known for delivering innovative, high-quality designs that make a lasting impact while streamlining workflows. Committed to exceeding client expectations with attention to detail and creativity.

EMPLOYMENT HISTORY

Nov. 2024 -Dec. 2024

Rakrisa & Co.

Amazon Product Template Customization

- I customize templates based on the personalization details of the orders.

Sept. 2024 -Dec. 2024

888RV Construction Company

Graphic Designer & Social Media Manager

- Designed layouts for tarpaulins and social media content, ensuring alignment with branding and event goals.
- Operated large-format printers to produce high-quality tarpaulins for promotional and event use.
- Managed and created engaging posts for the company's Facebook page, enhancing online presence and audience interaction.
- Served as a cameraman for company events, capturing and documenting key moments.
- Provided live coverage of basketball tournaments via Facebook Live, utilizing OBS setup to ensure professional-quality broadcasts.

Nov. 2019 -Dec. 2023

Iprint's Digital Printing Services

Graphic Artist

- Assisted customers with the design processes.
- Designed layouts for tarpaulins, T-shirt designs, and Signages.
- Operated large-format printers to produce high-quality tarpaulins for promotional and event use.

EXPERIENCE

Philippine Red Cross – Camarines Norte Chapter

Philippine Red Cross – Bloor Service Volunteer 2022–2024

- Performed blood preparation, blood storage, and blood release with the supervision of the medical technologist on duty.
- Designed posters for Blood Donation Drives.

Docejo Logistic Services (DLS)

DLS Operations Department (Office Assistant) February 19, 2024 – May 10, 2024

- Performed accurate data entry to support daily office operations and maintain organized records.
- Designed posters and promotional materials, contributing to the company's branding efforts.
- Conducted regular computer cleaning and maintenance to ensure optimal performance and reliability.
- Created engaging video teasers to promote events and services, enhancing the company's digital presence.
- Assisted in the layout and printing of marketing materials for internal and external distribution.

ACADEMIC PROJECTS

Philippine Red Cross Online Blood Bank Management Website

2023–2024

- Created a web application for the blood bank of the Philippine Red Cross Camarines Norte Chapter.

CNSC Campus 3D Model

2023–2024

- Worked as part of a team in charge of creating a 3d model of building and components including windows, chairs, and doors.

SEMINARS, EVENTS, AND CONFERENCES ATTENDED

DigitalJobsPH Technical Training on Developing Affiliate Marketing Website

November 15, 2023 – December 9, 2023

Via Zoom

Department of Information and Communications Technology –
Camarines Norte

11th Bicol Youth Congress in Information Technology

April 20–21, 2023

Camarines Sur Polytechnic Colleges

Nabua, Camarines Sur